

PTO Meeting 9/10/19

Present: Julie Shreck (President), Lisa Beeman (Co-secretary), Briana McCarthy (Co-secretary), Michelle Carr (Treasurer), Karen Strandt-Conroy (Principal), Amber Bennett, Nikki Lutzke, and Teri Moriva.

1. President Julie called the meeting to order at 6:06 pm

2. General Business:

A. Introductions: Everyone introduced themselves.

B. Secretary report: from May 2019 meeting.

Attempts have been made to obtain the minutes from the former secretary, but none have been submitted by the time of the meeting. Motion to waive the reading of the minutes was made by Julie. Seconded by Amber.

FYI: The meeting that was scheduled for June 2019 was cancelled at the May 2019 meeting, so there are no minutes to read.

C. Treasurer report: was read by Michelle.

Starting balance for the 2019-2020 school year is: \$7,900.19. (With 2 small deposits pending.)

Motion to approve the treasurer's report made by Julie. Seconded by Lisa.

3. Committee Updates:

A. Boxtops: There will be small incentives for Box Tops this year. You can still clip Boxtops and send them in to the school but Box Tops are in the process of changing to an "App only" format. (So instead of clipping them off of products and sending them in, you will need to scan your receipts with the Box Top App for the PTO to get money. It is simple to do and hopefully parents and grandparents will get the hang of it soon.

B. Bucky Books: Bucky Books have been obtained and were previewed and sold at Back To School Night. We have many more to sell. A sheet will go home shortly to sell more books. **They are an incredible deal, especially since there is a "local supplement" with area coupons that come with the traditional Bucky Book.**

C. SCRIP: This is an excellent fundraiser because you buy gift cards for places you already shop and the PTO makes money.

An Example: Submit a gift card order (either on-line, or with a paper copy). These are for places I already shop/spend money (Subway, Walgreens, Starbucks, Walmart, Target...). I pay \$25 for a \$25 dollar gift card (you don't pay any extra money for the gift card). The PTO gets a percentage of that (1%-25%) gift card. You use gift cards as usual.

PTO has consulted with Nikki Lutzke as to the best way to get SCRIP moving. We will get the word out on DOJO, advertising a good way to get started with SCRIP is with gas and groceries. We will start keeping some of the commonly used cards in the office to sell. We have an informational sheet for Kris to put on dojo.

D. Spirit Wear: We will be using Creative Gear again. This year the design will be blue tie-dye with a circular design in white. We will be taking orders for items through an order form sent home and at Trunk or Treat. We will be selling t-shirts, sweatshirts, winter hats, single sleeves (blue with VIKING printed on).

4. Old business:

A. Yearbook recap: Due to an ordering error, extras were ordered and subsequently given to any 6th graders that didn't order one. The total amount of money made on them has not yet been calculated.

B. School supply kit recap: 33 kits were ordered. This is down a few from last year. Very little mistakes were made by the company, but the presentation was not what we hoped for. Kits were in plain cardboard boxes and sometimes items were all over in the box. Mary Paul expressed her disappointment to the company. The company expressed it was a cost saving measure. We made \$112. A considerable amount of preparation needs to be done by the PTO to get the kit info organized and to the company. There was a thought that parents aren't ordering kits because they don't want to spend money on school supplies until later in the fall. The PTO could remind parents that there are a lot of "Back to School" expenses (registration fees, milk fees, and lunch money), so buying school supply kits in May/June cuts out a fall expense.

5. New Business:

A. Budget approval: It was brought up that classroom magazines were not budgeted for this year, as it has been in years past. Karen said that teachers are allowed to use their PTO discretionary money for magazines. Some teachers want them, some teachers don't. At the end of the year we will see how much money is left and then decide if and how much money PTO will give to the teachers. Motion to approve the budget was made by Julie, seconded by Lisa.

B. Movie night: September 20th at 6pm at the Elementary School. The movie is "Inside Out." Movie begins at 6:30pm. This is in cooperation with Student Council. Funds raised will go toward purchasing a new popcorn popper.

This is a FREE event, with optional snacks and drinks available for purchase. There will be a donation box for people to put money directly toward a new popper.

Bring your own blanket or bag chair to sit on during the movie. There is the potential to have more movie nights. We will contact Laura Schuyler for sound system help.

C. Homecoming Parade: It is Sept. 27. We will contact Shannon Klassy about borrowing Burtness flatbed trucks for kids to ride on. We will check with Mary Stelter's husband and Creative Gear about getting a "Parkview Elem PTO" banner to use at our events. Mary Stelter has confirmed our place in

the parade. The school is working with Farmers and Merchants Bank to get printed bags for candy catching. We will ask parents to send in candy to throw. PTO will supplement candy if necessary.

- D. Trunk or Treat: It is scheduled for Oct. 25 (Friday.) **Help is needed to have a successful event.** Planning has begun. Pizza will be served and will need to be preordered. We will check with Knutes and Arby's for meat options. Texas Roadhouse may be willing to donate rolls and salads. Briana will coordinate food. Amber Bennett will be in charge of raffle baskets. We will check with a few vendors to get sugar cookies to decorate at the event.
- E. PTO Store: No more Box Tops store, but we will sell Smencils, Smens, Viking temporary tattoos, water bottles, lanyard, fun spirit sticks (different than earned ones), Viking key rings (checking with spirit monkey.com). The PTO suggested using "PTO Dollars" as incentives in the school day for staff to give out for students to buy stuff at the store.
- F. Other Fundraising Options: MOD Pizza in Janesville has a fundraiser night (maybe on a Sunday), We can look into Applebee's Pancake fundraiser (late March?). Nov. 10th possibly for MOD.
- G. Vacant Vice President Position: Teri and Amber were nominated to be co-vice president. Each accepted the nomination. No one ran against them, so Teri and Amber are the new Co-Vice Presidents.

6. Other Business:

Donations totaling \$320 were donated to the school to be used for student's supplies. Suggestions by Karen are to use the money to buy mac and cheese, ramen noodles, spaghetti sauce, soups, noodles, boys and girls deodorants, Ensure, 4k, 5K, 6K underwear. All these items will be purchased to stock the PES Care Closet for student use. A motion for the PTO to match this donation was passed. There was discussion about getting a Sam's membership. The PTO had a membership in the past, but Woodmans prices are very good. Karen will look into seeing if the District has a membership that the PTO could use.

Briana has offered to lend a popcorn popper to the PTO to be used at PTO events and possibly Popcorn Tuesday. The popper would remain the property of Briana, but be on loan for use. Karen will look into the details to see if that is possible.

7. Motion to adjourn meeting is made by Briana. Seconded by Teri.

Meeting adjourned at 7:39 pm.